

**APPROVED MINUTES OF THE REGULAR MEETING
OF THE
HOLLAND BOARD OF EDUCATION**

**The School District of the City of Holland
Ottawa County, Michigan
April 24, 2023**

- I. CALL TO ORDER - ROLL CALL - WELCOME** – President Colburn welcomed the audience and called the meeting to order at 6:00 p.m. in the District Administration Office, Board Training Room, 320 West 24th Street.

ROLL CALL:

BOARD: Trustees Arendshorst, Colburn, Falstad, Mulder, Woltman (arrived 6:09 pm), and Ybarra

ABSENT: Trustee Marroquin

ADMINISTRATORS: Associate Superintendent Pennington & McCloud, Director Craner and Administrative Assistant Kooiker (recorder)

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF CONSENT AGENDA

A. APPROVAL OF AGENDA

1. Regular Business Meeting of April 24, 2023
2. Consent Agenda for April 24, 2023

B. APPROVAL OF MINUTES

1. March 20, 2023, Regular Business Meeting
2. April 12, 2023, Special Meeting, Strategic Planning

Moved by Diane Ybarra, supported by Lois Mulder, that the Board of Education approves the Consent Agenda for April 24, 2023. The motion was unanimously approved.

IV. HOLLAND HIGH SCHOOL SENATE

Student Senate President Libby LeFebre provided an update to the Board.

- Prom was held on April 21 at Frederik Meijer Gardens. Approximately 300 students attended.
- Power Rangers Volleyball game with Juniors vs Seniors will be held on May 7, at 6:30 pm.

V. HPS CELEBRATES

DISTRICT ART AWARDS: Ten students, nominated by our District’s Art Teachers, have been selected as 2023 District Art Award winners. Art Teachers introduced their student and art work.

- Jorge Arriola-Velez
- Marisol Bazan
- Alyssa Burlingame
- Yena Cho
- Greta Christensen
- Griffin Embil
- Arcelia Garza
- Amaya Hallacy

- Josue Olvera-Aguilera
- Kooper Schipper

VI. PUBLIC COMMENTS: There were no public comments.

VII. PERSONNEL REPORT AND/OR RECOMMENDATIONS

Associate Superintendent Pennington recommended the following personnel action:

A. Resignations:

- **Eileen Maday**, TWBI/Spanish Teacher, Holland Middle School, effective June 6, 2023.

Moved by Chris Arendshorst, supported by Linda Falstad, that the Board of Education approve, with regret, the resignation of Eileen Maday. The motion was unanimously approved.

B. Hiring:

- **Mellany Wilkinson**, Teacher for the Deaf and Hard of Hearing, District, effective with the start of the 2023-2024 school year.

Moved by Lois Mulder, supported by Diane Ybarra, that the Board of Education approve a probationary contract for: Mellany Wilkinson. The motion was unanimously approved.

C. Other:

- **Lisa Whiteman**, Special Education Teacher, West School, request to rescind a one year career exploration leave (approved at the March 2023 Board Meeting) for the 2023-2024 school year.

Moved by Mark Woltman, supported by Linda Falstad, that the Board of Education rescind the following Extended Leave - Career Exploration Leave for Lisa Whiteman. The motion was unanimously approved.

VIII. BOARD COMMITTEES and STUDY SESSION REPORTS AND/OR RECOMMENDATIONS

A. TEACHING FOR LEARNING – The committee met on April 10, 2023.

Agenda Review and Roll Call: The meeting was called to order at 4:53 p.m.

Board: Trustees Falstad and Mulder

Administration: Superintendent Cassidy and Associate Superintendents McCloud and Remillard

Public Comments: There were no public comments.

Office of School Improvement: Associate Superintendent Remillard provided updates on the following:

- 98b Goal Progress Report
- Elementary Science Materials Request – Board action was requested at the April regular Board meeting.

Moved by Linda Falstad, supported by Lois Mulder, that the Board of Education approves the purchase of Amplify Science Materials for Kindergarten-5th Grade in the amount not to exceed \$46,404.94 from Curriculum Funds. [Attachment A]

Roll Call Vote:

Ayes: Arendshorst, Colburn, Falstad, Mulder, Woltman and Ybarra

Nays: None

The motion was unanimously approved.

- Summer School Updated Plan
- Recap of PBIS Conference
- FIT Van Request - Board action was requested at the April regular Board meeting.

Moved by Linda Falstad, supported by Lois Mulder, that the Board of Education approves the purchase of a 10 passenger vehicle (van) to support our FIT students. Our van purchase in the amount not to exceed \$51,200 from ARP Homeless Grant and 31a, pending approval of \$11,200 from Section 31a At-Risk. (\$40,000 of funding from ARP II Homeless Grant, \$11,200 of funding from Section 31a At-Risk) [Attachment B]

Roll Call Vote:

Ayes: Arendshorst, Colburn, Falstad, Mulder, Woltman and Ybarra

Nays: None

The motion was unanimously approved.

Office of Student Services: Associate Superintendent McCloud provided updates on the following:

- Peer to Peer Update and submission of grant to expand from West
 - Expansion into the high school with a class and club
- Nursing partnership with Holland Hospital to expand
 - currently have 3 nursing FTE from Holland Hospital and 3 contracted nurses to support intensive individual student needs
 - partnership currently supports HPS with \$244, 304 through foundational funding from Holland Hospital
 - continued partnership will save HPS \$49,370 (the difference of our current contracted salaries and the additional FTE added through Holland Hospital)
 - benefits include community partnership, full time nurses in our highest needs buildings, substitution nurse coverage, year round support for summer school and extended school year, professional development, acuity assessments, training for specific student needs and a saving to the district
- SPP Indicator 13 known as B-13 audit completed. Holland was 100% compliant!

Superintendent Updates: Superintendent Cassidy provided updates on the following:

- Power H Impact Award Update
- GRCC Annexation Discussion
- Holland Educational Foundation
- Strategic Planning/Facility Master Plan

Other:

- Graduation Requirements – Administrative Guidelines

Adjournment: The meeting adjourned at 6:20 p.m.

STRATEGIC PLAN FOCUS AREAS

ACADEMICS/PROGRAM GOAL:

Holland Public Schools will provide educational excellence that meets the needs of each student in all district programs in safe, secure and predictable learning environments.

FAMILY AND COMMUNITY PARTNERSHIP GOAL:

Holland Public Schools will support and engage staff, family and community partnerships through ongoing communication, involvement and accountability that lead to student success.

FINANCE AND OPERATIONS GOAL:

Holland Public Schools will establish and implement a sustainable budget that supports district programs, building infrastructure and facility master plan.

HUMAN SERVICES GOAL:

Holland Public Schools will recruit, develop and retain team members who demonstrate a high degree of proficiency, community partners that support the vision/mission and volunteers who assist in the implementation.

B. FINANCE AND PROPERTY COMMITTEE – The committee met on April 11, 2023.

Agenda Review and Roll Call: The meeting was called to order at 4:00 p.m.

Present:

Board: Trustees Arendshorst and Woltman

Administration: Superintendent Cassidy, Associate Superintendent Pennington, Chief Financial Officer Powers and Assistant CFO Weavers

Public Comments: There were no public comments.

Finance & Property: Chief Financial Officer Powers provided updates on the following:

- Financial reports for March 2023
- Weight Room Equipment Purchase (bond funds)
- Carl Hoerman Paintings – Disposition of Surplus Property
- Ludus Update – Tyler Weavers
- Bond Price for Series II – Bond Sale was very favorable

Moved by Mark Woltman, supported by Diane Ybarra, that the Board of Education approve The Ratifying Resolution: School District of the City of Holland, \$36,885,000 2023 School Building and Site Bonds, Series II, Dated May 4, 2023, as presented. [Attachment C]

Roll Call Vote:

Ayes: Arendshorst, Colburn, Falstad, Mulder, Woltman and Ybarra

Nays: None

The motion was unanimously approved.

Associate Superintendent of Human Resources Report: Associate Superintendent Pennington provided an update on the following:

- Vacancies and Postings Update
- New Hires

Superintendent Report: Superintendent Cassidy provided an update on the following:

- Facility Master Plan/Strategic Planning Meeting
- Updated Bond Project Timeline

Other: No other items were discussed.

Adjournment: The meeting adjourned at 4:36 p.m.

STRATEGIC PLAN FOCUS AREAS

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C. EXECUTIVE COMMITTEE – The committee met on April 12, 2023.

Agenda Review and Roll Call: The meeting was called to order at 4:00 p.m.

Present:

Board: Trustees Colburn, Woltman, and Ybarra

Administration: Superintendent Cassidy

Public Comments: There were no public comments.

Superintendent Updates:

- Debrief on Strategic Planning Meeting
- Opportunity Thrive Data
- GRCC Annexation Discussion

Study Session Agenda Construction: Committee members will plan the agenda for the April Study Session Meeting based upon the discussions at Teaching for Learning, Finance & Property, Executive Committee, and matters arising.

Other: No other items were discussed.

Adjournment: The meeting adjourned at 5:06 p.m.

STRATEGIC PLAN FOCUS AREAS

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HUMAN SERVICES GOAL:

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D. BOARD STUDY SESSION – The committee met on April 17, 2023.

Agenda Review and Roll Call: President Colburn welcomed all participants and call the meeting to order at 5:30 p.m. in the Board Training Room of the District Administration Building, 320 West 24th Street.

ROLL CALL:

BOARD: Trustees Colburn, Falstad, Marroquin, Mulder, Woltman, and Ybarra

EXCUSED: Trustee Arendshorst

ADMINISTRATION: Superintendent Cassidy and Associate Superintendents Pennington, McCloud and Remillard, Director Craner and Muller, Assistant Director Clawson and Supervisor Brower

FACILITATOR: Rosemary Ervine

GUEST: Ben Perdok, GMB

Public Comments: There were no public comments.

Weight Room Equipment Purchase: Blake Muller, Director of Athletics provided information on the weight room equipment.

Holland Education Foundation: Wendy Schregardus, Director of the Holland Education Foundation

shared an overview of the foundation.

- Started in 1984
- Given out over \$900,00 in grants
- Bi-Yearly grant cycle
- Teachers Live Here
- Power H Impact Awards
- Balance of approximately \$600,00

Committee Reports:

- a. Teaching for Learning Committee: There were no questions, comments, or clarification from the meeting on April 10, 2023.
- b. Finance & Property Committee: There were no questions, comments, or clarification from the meeting on April 11, 2023.
- c. Executive Committee: There were no questions, comments, or clarification from the meeting on April 12, 2023
- d. Holland Educational Foundation Report: Trustee Mulder provided an update.
- e. HEA communications Update: President Colburn and Trustee Arendshorst provided an update on the HEA Communications meeting from March 23, 2023.

Consideration of Petition for Reinstatement: Superintendent Cassidy brought forward the Recommendation of the Hearing Committee to not reinstate student #0414231330.

Moved by Tim Marroquin, supported by Linda Falstad, that the Board of Education not approve the request for reinstatement of Student 0414231330. The motion was unanimously approved.

Board Meeting Agenda Construction: Board Members planned the agenda for the April 24, 2023 Board Meeting.

Strategic Planning: Completion of a Facilities SWOT Analysis and Strategic Plan Discussion, facilitated by Rosemary Ervine.

Other: No other items were discussed.

Adjournment: The meeting adjourned at 8:20 p.m.

IX. SUPERINTENDENT'S/CABINET REPORT AND/OR RECOMMENDATIONS

1. Superintendent Open Office Hours: Superintendent Cassidy has open office hours scheduled for Thursday, May 4, 8:00 a.m., at the District Administration Office, Lincoln Conference Room. Superintendent Cassidy will host open office hours on the first Thursday of each month at 8:00 a.m. If you would like to reach Superintendent Cassidy please email him: ncassidy@hollandpublicschools.org.

- X. **OTHER:** Associate Superintendent Pennington reported we have tentatively agreed upon 2023-2024 school year calendar.

- XI. **ADJOURNMENT:** President Colburn will adjourn the meeting at 6:33 p.m.

Approved as presented: _____
Linda Falstad, Secretary