

**APPROVED MINUTES OF THE REGULAR MEETING
OF THE
HOLLAND BOARD OF EDUCATION**

**The School District of the City of Holland
Ottawa County, Michigan
September 18, 2023**

- I. CALL TO ORDER - ROLL CALL - WELCOME** – President Colburn welcomed the audience and called the meeting to order at 6:00 p.m. in the District Administration Office, Board Training Room, 320 West 24th Street.

ROLL CALL:

BOARD: Trustees Arendshorst, Colburn, Marroquin, and Ybarra

EXCUSED: Trustees, Falstad, Mulder, and Woltman

ADMINISTRATORS: Associate Superintendent Pennington, Director Craner, and Administrative Assistant Kooiker (recorder)

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF CONSENT AGENDA

A. APPROVAL OF AGENDA

1. Regular Business Meeting of September 18, 2023
2. Consent Agenda for September 18, 2023

B. APPROVAL OF MINUTES

1. August 28, 2023, Regular Business Meeting

Moved by Diane Ybarra, supported by Chris Arendshorst, that the Board of Education approve the Consent Agenda for September 18, 2023. The motion was unanimously approved.

IV. HOLLAND HIGH SCHOOL SENATE

Student Senate President Owen Ceithaml provided an update to the Board.

- 1st Day Assembly
- Homecoming and Spirit Week

V. HPS CELEBRATES

2023 Hispanic Heritage Month: Holland Public Schools will celebrate Hispanic Heritage Month around the district. Director Craner highlighted some events.

- Area leaders will visit classrooms to read to students and share their experiences.
- Family Movie Nights at HHS PAC - September 20 and October 4
- WOODTV will bring the Football Frenzy team to Holland to help celebrate on Friday, September 22
- Hispanic Heritage Month Community Celebration and Football Game - September 22
- Watch the web calendar on your school's webpage for an update on events!

VI. HOLLAND HIGH SCHOOL ALMA MATER PROPOSAL: Sarah Malone, Director of Choirs, introduced Sam Lunn. Samuel Lunn is a member of the Class of 2024. He has a noteworthy reputation as a composer during his tenure as a student at Holland High School. As a 10th grader, he arranged a symphonic arrangement of Hans Zimmer's "Time" that was performed by the HHS band, orchestra and choirs in April, 2022. Upon graduation, he is pursuing Music Education with the hopes of becoming a highly desired faculty member at the institution of his choosing. His time this past summer of 2023 has been primarily focused on creating a new song that represents all current students and alumni of Holland High School. With that in mind, he thanks you for your time and consideration of this original composition.

VII. PUBLIC COMMENTS

- Reed Bowes, 376 West 19th St., Holland, MI 49423. HHS bathroom breaks.
- Heather Bowes, 376 West 19th St., Holland, MI 49423. HHS bathroom breaks.

VIII. PERSONNEL REPORT AND/OR RECOMMENDATIONS

Associate Superintendent Pennington recommended the following personnel action:

A. Hiring:

- **Kimberly Rose-Webb**, Teacher Consultant, District, effective September 15, 2023.
- **Jillayne Wallaker**, 2nd Grade Teacher, Holland Heights School, effective August 28, 2023.

Moved by Tim Marroquin, supported by Diane Ybarra, that the Board of Education approve a probationary contract for: Kimberly Rose-Webb and Jillayne Wallaker. The motion was unanimously approved.

IX. BOARD COMMITTEES and STUDY SESSION REPORTS AND/OR RECOMMENDATIONS

A. TEACHING FOR LEARNING – The committee met on September 5, 2023.

Agenda Review and Roll Call: The meeting was called to order at 4:58 p.m.

Present:

Board: Trustees Colburn, Marroquin, and Ybarra

Administration: Superintendent Cassidy and Associate Superintendents McCloud and Remillard

Public Comments: There were no public comments.

Office of School Improvement: Associate Superintendent Remillard provided updates on the following:

- PLC Implementation and how it is going
- Monthly Professional Development

Office of Student Services: Associate Superintendent McCloud provided updates on the following:

- Working with School Improvement to provide monthly Parent nights

Superintendent Updates: Superintendent Cassidy provided updates on the following:

- Update on HLA and Staffing
- Enrollment Update

Other:

- YAS Survey

Adjournment: The meeting adjourned at 5:35 p.m.

STRATEGIC PLAN FOCUS AREAS

ACADEMICS/PROGRAM GOAL:

Holland Public Schools will provide educational excellence that meets the needs of each student in all district programs in safe, secure and predictable learning environments.

FAMILY AND COMMUNITY PARTNERSHIP GOAL:

Holland Public Schools will support and engage staff, family and community partnerships through ongoing communication, involvement and accountability that lead to student success.

FINANCE AND OPERATIONS GOAL:

Holland Public Schools will establish and implement a sustainable budget that supports district programs, building infrastructure and facility master plan.

HUMAN SERVICES GOAL:

Holland Public Schools will recruit, develop and retain team members who demonstrate a high degree of proficiency, community partners that support the vision/mission and volunteers who assist in the implementation.

B. FINANCE AND PROPERTY COMMITTEE – The committee met on September 5, 2023.

Agenda Review and Roll Call: The meeting was called to order at 4:00 p.m.

Present:

Board: Trustees Arendshorst, Woltman, and Ybarra

Administration: Superintendent Cassidy, Chief Financial Officer Powers, and Associate Superintendent Pennington

Public Comments: There were no public comments.

Finance & Property: Chief Financial Officer Powers provided updates on the following:

- Payroll/ORS Update: Lyndsey Fleser from Maner Costerisan provided an update.
- Financial Reports for August 2023 (will be provided later in the week once complete)
- FY 23 Audit Update
- 2024 Chevrolet Silverado 2500 HD Truck: CFO Powers reviewed the purchase request for a 2024 Chevrolet Silverado truck. Board action will be requested at the September regular meeting.

Moved by Diane Ybarra. Supported by Tim Marroquin, that the Board of Education approves the purchase of a 2024 Chevrolet Silverado 2500 HD Truck from DeNooyer Chevrolet in the amount of \$51,244.25. The motion was unanimously approved.

- CT2540 Bobcat Compact Tractor: CFO Powers reviewed the purchase request for a CT2540 Bobcat Compact Tractor. Board action will be requested at the September regular meeting.

Moved by Diane Ybarra. Supported by Chris Arendshorst, that the Board of Education approves the purchase of a CT2540 Bobcat Compact Tractor from Carleton Equipment Company in the amount of \$38,653.46. The motion was unanimously approved.

Human Resources Report: Associate Superintendent Pennington provided an update on the following:

- Vacancies and Postings Update
- New Hires
- Vector Staff Training Modules

Superintendent Updates: Superintendent Cassidy provided an update on the following:

- HMS and MTC construction updates
- Heights Construction Update
- Jefferson/West Construction Planning
- Enrollment Update

Other: No other items were discussed.

Adjournment: The meeting adjourned at 4:56 p.m.

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C. EXECUTIVE COMMITTEE – The committee met on September 6, 2023.

Agenda Review and Roll Call: The meeting was called to order at 4:01 p.m.

Present:

Board: Trustees Colburn, Woltman, and Ybarra

Administration: Superintendent Cassidy

Public Comments: There were no public comments.

Superintendent Updates:

- HLA and Programming Updates

- Enrollment Updates
- Scheduling Community Strategic Plan Feedback Sessions

Study Session Agenda Construction: Committee members planned the agenda for the September Study Session Meeting based upon the discussions at Teaching for Learning, Finance & Property, Executive Committee, and matters arising.

Other:

- Schedule for building presentations

Adjournment: The meeting adjourned at 4:43 p.m.

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D. BOARD STUDY SESSION – The committee met on September 11, 2023.

Agenda Review and Roll Call: President Colburn welcomed all participants and called the meeting to order at 5:30 p.m. in the Board Training Room of the District Administration Building, 320 West 24th Street.

ROLL CALL:

BOARD: Trustees Arendshorst, Colburn, Falstad, Marroquin, Mulder, and Woltman

ADMINISTRATION: Superintendent Cassidy and Associate Superintendent Pennington

Public Comments: There were no public comments.

Holland Heights & Longfellow: Ben Perdok, GMB Architect, provided an update on the projects at Holland Heights and Longfellow.

Committee Reports:

- a. Teaching for Learning Committee: The committee met on September 5, 2023.

- b. Finance & Property Committee: The committee met on September 5, 2023.
- c. Executive Committee: The committee met on September 6, 2023.
- d. Holland Educational Foundation Report: Trustee Mulder provided an update.

Superintendent Updates:

- Building level presentation expectations/schedule
- Strategic Planning Dates

Board Meeting Agenda Construction: Board Members planned the agenda for the September 18, 2023 Board Meeting.

Other:

- Traversa training will begin this month.

Adjournment: The meeting adjourned at 6:33 p.m.

X. SUPERINTENDENT'S/CABINET REPORT AND/OR RECOMMENDATIONS

1. Superintendent Open Office Hours: Superintendent Cassidy has open office hours scheduled for Friday, October 6, (change of date for October) at 8:00 a.m., at the District Administration Office, Lincoln Conference Room. Superintendent Cassidy will host open office hours on the first Thursday of each month at 8:00 a.m. If you want to reach Superintendent Cassidy, please email him: ncassidy@hollandpublicschools.org.
2. Current Legislative Initiatives: Associate Superintendent Pennington shared information on recent legislative action.

The Senate Education Committee, chaired by Sen. Polehanki (D-Livonia), discussed legislation that would revise the retirement sit-out period for public school employees. House Bill 4752, introduced by Rep. Koleszar (D-Plymouth), would eliminate the nine-month sit-out period for retirees but would limit compensation to \$10,000 per calendar year. Under HB 4752, which was already passed by the House earlier this year, there would be no cap on earnings after the nine months expired.

Rep. Koleszar introduced a substitute in committee increasing the compensation cap to \$15,000 per calendar year. Although the bill was not voted out of committee this week, but we expect more action very soon.

The House Education Committee, chaired by Rep. Koleszar (D-Plymouth), held a broad committee hearing on school safety. Multiple stakeholders testified before committee members, including Bob Kefgen, MASSP's Director of Government Relations, and parents who have been personally affected by school violence. In addition, Dr. Monica Merritt, Superintendent of Plymouth-Canton Community Schools and the 2023 Michigan Superintendent of the Year, and Dr. John Dignan, Superintendent of Wayne-Westland Community Schools, presented on school safety in their districts and how to improve safety measures.

Rep. Breen (D-Novi) and Rep. Meerman (R-Coopersville) presented their bipartisan school safety bill package, which has been re-introduced from last session. The conversation will continue on school safety as this bill package begins to gain traction in the Legislature.

XI. OTHER: No other items were discussed.

XII. ADJOURNMENT: President Colburn adjourned the meeting at 6:39 p.m.

Approved as presented: _____

Linda Falstad, Secretary